

**KINGSBURG JOINT UNION HIGH SCHOOL DISTRICT**  
**Minutes of the Regular Meeting of the Board of Trustees**

**PLACE AND DATE**

Kingsburg High School District Office, Kingsburg High School, 1900 18<sup>th</sup> Avenue, Kingsburg, California, December 11, 2017.

**CALL TO ORDER**

The meeting was called to order at 4:01 p.m. by Mr. Mike Serpa, President.

**MEMBERS PRESENT**

Mr. Mike Serpa, President  
 Mr. Brent Lunde, Clerk  
 Mr. Rick Jackson, Member  
 Mr. Johnie Thomsen, Member  
 Mr. Steve Nagle, Member

**MEMBERS ABSENT**

None

**OTHERS PRESENT**

Mr. Don Shoemaker, Superintendent  
 Ms. Andrea Salvador, Business Manager  
 Mr. Ryan Phelan, Principal  
 Mr. Ryan Waltermann, Director Alternative Education  
 Ms. Cindy Schreiner, Director Student Services  
 Ms. Shari Jensen, Superintendent Administrative Assistant

Other staff members, students, and citizens – list on file in the district office.

**APPROVAL OF AGENDA (M131-1718)**

Mr. Jackson moved to approve the agenda as presented.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

**PUBLIC COMMENTS**

- I. Mrs. Nichole Jensen – Addressed the Board regarding the following items:
  - a. Noted at the November 13, 2017 regular board meeting, additional football coaches were approved for the 2017-2018 school year. Questioned if coaches for football can be approved at this time of year, not within the football scheduled season. The Board requested to contact her later with additional details to provide a clear understanding of the November 13, 2017 approved coaches.
  - b. Asked that the Board consider changing the regular board meetings to a later time in the day to accommodate the work schedules of community members. Board will consider the request.

## **APPROVAL OF MINUTES**

### **SPECIAL MEETING – NOVEMBER 13, 2017 (M132-1718)**

Mr. Nagle moved to approve the minutes of the special meeting of November 13, 2017 as presented in 7.1 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

### **REGULAR MEETING – NOVEMBER 13, 2017 (M133-1718)**

Mr. Jackson moved to approve the minutes of the regular meeting of November 13, 2017 as presented in 7.2 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

### **SPECIAL MEETING – NOVEMBER 20, 2017 (M134-1718)**

Mr. Thomsen moved to approve the minutes of the special meeting of November 20, 2017 as presented in 7.3 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Thomsen: Aye

Mr. Jackson: Aye

Mr. Lunde: Aye

Mr. Serpa: Aye

## **SUPERINTENDENT REPORT**

- Bond Oversight Committee – Members established: Ben Carlson, Karri Hammerstrom, Paul Melikian, Chris Peterson and Rick Schuil. First meeting was held on December 7, 2017. Andie Salvador, Interim B.O. reviewed expenditures and projects. Ben Lane, Technology Coordinator, reviewed technology updates/safety. Mr. Shoemaker reported on the upcoming projects, including the new maintenance building. The committee appointed Rick Schuil, Chairman and Ben Carlson, Vice Chairman.
- Maintenance warehouse building project architect report - Potential change to the building prospective for an open parking lot, which may potentially change cost. Provided handout "Revised Project Bidding and Construction Schedule" with completion projection date of July 2018.
- Frontline Education Program - To managing teacher absences and substitute teacher scheduling. Should be up and running by mid-January 2018. The program will attract quality substitute teachers to the district, allow the district to streamline the process and obtain complete picture of employee attendance.

**PRINCIPAL'S REPORT**

- Curriculum Council – Four teachers and board member, Steve Nagle, presented potential classes for Kingsburg High School: Advanced Stage Craft and Design; Library Technician; Computer Programming.
- Band Christmas Concert, December 11, 7:00 p.m. and Choir Christmas Concert, December 18, 7:00 p.m. The programs are excellent and popular enough that they must be held on two separate nights.
- Attended the “2017 National Association for Career Technical Education Conference” in Tennessee. Insight into providing Manufacturing Engineering Construction classes at Kingsburg High School.

**DIRECTOR KINGSBURG ALTERNATIVE EDUCATION CENTER REPORT**

- Ten potential transfer students to Kingsburg High School. Sign of students working hard to obtain their goals.
- All 12<sup>th</sup> graders have completed the online orientation to enroll at Reedley Junior College.
- In the process of establishing a “Career Day” tailored to alternative education students.
- Ambassadors of Compassion program is in full swing for both the boys and girls groups on campus.

**STUDENT REPRESENTATIVE'S REPORT**

- None

**BOARD ACTION****TRUSTEE ORGANIZATION/ELECTION OF OFFICERS (M135-1718)**

Mr. Nagle moved to approve the election and organizational committee assignments for the 2018 calendar year as presented in 9.1 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**STATEMENT OF FACT (M136-1718)**

Mr. Thomsen moved to approve the Statement of Fact as presented in 9.2 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**APPOINTMENT OF VOTING REPRESENTATIVE (M137-1718)**

Mr. Serpa moved to approve Rick Jackson as the Voting Representative and Mr. Steve Nagle as the Alternate Voting Representative to vote on behalf of the district for persons seeking election to Fresno County Committee on School District Organization as presented in 9.3 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**SCHEDULE OF BOARD MEETING DATES FOR 2018 (M138-1718)**

Mr. Nagle moved to approve the Schedule of Regular Board Meeting Dates for 2018 as presented in 9.4 of the supporting document.

Mr. Serpa seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**BILLS PAID NOVEMBER 2017 (M139-1718)**

Mr. Serpa moved to approve the bills paid for November 2017 as presented in 9.5 of the supporting documents.

Mr. Jackson seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**INTERDISTRICT TRANSFERS**

9.6 Moved to Closed Session

**AVID TUTOR – ALLISON CHAN (M140-1718)**

Mr. Jackson moved to approve Allison Chan as an AVID Tutor for the 2017-18 school year as presented in 9.7 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**MANDATED BOARD POLICY – SECOND READING (M141-1718)**

Mr. Jackson moved to approve the mandated board policy – second reading as presented in 9.8 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 4 ayes; 1 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: No

**RESOLUTION R18-1718- REVOKING BP AR 0451 CARRY FIREARMS ON SCHOOL GROUNDS (M142-1718)**

Mr. Nagle moved, with reservation, to approve Resolution R18-1718 Revoking Board Policy/Administrative Regulation 0451 in the matter of Carrying Firearms on School Grounds as presented in 9.9 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 3 ayes; 2 noes;

Mr. Nagle: Aye

Mr. Serpa: No

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: No

**RESOLUTION R19-1718 ADOPTING CA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES/INFORMAL BIDDING ORDINANCE (M143-1718)**

Mr. Jackson moved to approve Resolution R19-1718 Adopting California Uniform Public Construction Cost Accounting Procedures and Informal Bidding Ordinance as presented in 9.10 of the supporting documents.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**2017-18 LOCAL WELLNESS PLAN (M144-1718)**

Mr. Serpa moved to approve the 2017-18 Local Wellness Plan as presented in 9.11 of the supporting documents.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**FIRST INTERIM REPORT (M145-1718)**

Mr. Jackson moved to approve the First Interim Report as presented in 9.12 of the supporting document.  
Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**DISCUSSION**

**10.1** Set the date for Board Visitation on February 7, 2017.

**10.2** LCAP – Director of Student Services, Cindy Schreiner, presented data update on the Fall 2017 Dashboards.

**10.3** Mandated Board Policy – 1<sup>st</sup> Reading

**WRITTEN INFORMATION****STUDENT BODY FUNDS REPORT**

The Board noted the ASB Fund Reports for November 2017 as presented in 11.1 of the supporting documents.

**SUSPENSION REPORT – NOVEMBER 2017**

The Board noted the suspension report for Kingsburg High School and Oasis High School for November 2017 as presented in 11.2 of the supporting document.

**CLOSED SESSION****INTERDISTRICT TRANSFERS (M146-1718)****SPRING SPORT COACHES FOR THE 2017-18 SCHOOL YEAR (M147-1718)****SUBSTITUTE FOOD SERVICE WORKER (M148-1718)**

The Board met in closed session from 3:37 p.m. to 4:15 p.m.

**ITEMS REPORTED OUT OF CLOSED SESSION****INTERDISTRICT TRANSFERS (M146-1718)**

Mr. Serpa moved to approve the Interdistrict Transfers into and out of the Kingsburg Joint Union High School District as recommended by the Superintendent as presented in 9.6 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**SPRING SPORT COACHES FOR THE 2017-18 SCHOOL YEAR (M147-1718)**

Mr. Jackson moved to approve the Spring Coaches for the 2017-18 school year as presented in 12.1 of the supporting document.

Mr. Nagle seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**SUBSTITUTE FOOD SERVICE WORKER (M148-1718)**

Mr. Jackson moved to approve Christina Stevens as a Substitute Food Service Worker for the Kingsburg Joint Union High School District for the 2017-18 school year the as presented in 12.2 of the supporting document.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

**ADJOURNMENT (M149-1718)**

Mr. Serpa moved to adjourn the meeting at 4:20 p.m.

Mr. Thomsen seconded the motion.

The motion carried: 5 ayes; 0 noes;

Mr. Nagle: Aye

Mr. Serpa: Aye

Mr. Jackson: Aye

Mr. Thomsen: Aye

Mr. Lunde: Aye

Minutes of the regular meeting of December 11, 2017 are approved except for the following omissions, deletions or changes:

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**FOR BOARD ACTION:**


Motion Serpa

Second Nagle

Vote 5-0

Nagle:  Serpa:  Jackson:  Thomsen:  Lunde:

Minutes of the regular meeting of December 11, 2017 are approved by action of the board.



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Brent Lunde  
President of the Board



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Johnie Thomsen  
Clerk of the Board